

CAPITAL FUND PROGRAM FY 2022 ANNUAL SUBMISSION

R E S I D E N T P A R T N E R S H I P

JUNE - OCTOBER 2021

INTRODUCTION:

The objective of the Capital Fund Program is to provide funding/money for Public Housing Authorities (PHA) to:

1. Improve the physical conditions of the exterior and interior of the apartments. This means we can replace, fix, or change things inside and outside the unit and how it looks on the outside.
2. Up-grade the management and operation of existing public housing developments. Management improvements are things Housing Authorities can do to improve service and how we operate.

THE PROCESS:

Part of this process, which is very important, is receiving information from residents concerning what you feel needs improvement in your community. This is your special meeting for your specific community along with your managers to list everything you can think of that needs to be done, inside and outside, adding any new work items residents have thought of from the previous year's list. This will be called your "Preliminary Work List". We will then prioritize all of the work items by a list or numbering system. The preliminary work list will be combined with work items from staff, work-orders, and inspections.

A form for you to list any items that you would like to see done is provided for you. Please turn this form back-in at the end of your special meeting or drop off to your Housing Manager in the next few days (or before the date of the "Resident Advisory Meeting" - See the attached "Residents' Meeting Schedule.)

After all the communities have met, the next step in the process is called the "Resident Advisory Board Meeting". During this meeting, the Advisory Board will receive what we call a final list of work items.

At the “Advisory Board Meeting”, the Board will have the opportunity to make changes to your final list. This is important because Rocky Mount Housing Authority (RMHA) will take what you have created (your finalized list of work items) and combine them into a draft of the Annual Submission. Therefore, if you forgot to add something to your list, please give the missing items to your Resident Advisory Board President or to your Housing Manager before the “Resident Advisory Board Meeting” so that the items can be added.

The next step in the process involves you also. RMHA will issue a draft of the Annual Submission to the Resident Council Presidents, Resident Management Advisory Board, and the Housing Managers’ Offices for residents’ review.

The final step in the process is the “Public Hearing”. The Board Of Commissioners, RMHA Staff, residents, and the General Public may attend. RMHA will present all of the finalized material for your consideration, and anyone wishing to speak will be given the opportunity to do so (no more than 5 minutes per person). This is the last opportunity for you to comment on the draft before it is sent to HUD (Department Of Housing And Urban Development) for HUD Review and Approval.

That ends the process. RMHA will then proceed with the Annual Submission to HUD for their approval.

I trust this will get you started with your involvement in the Capital Fund Grant Process. If you have any questions and/or comments, please contact Toni Child, Capital Fund Development Director, at 407-1940 or Teresa Rhodes, Capital Fund Development Assistant, at 407-1941. We encourage you to submit your questions and/or comments in writing for record-keeping purposes. However, your calls are welcome as well! The RMHA Staff is looking forward to working with you to improve all of our communities in order for our Residents to be proud of their homes and neighborhoods.